



**Digital Transformation for Africa –
Western Africa Regional Digital Integration Program
The Gambia**



C/O Ministry of Communications and Digital Economy
Bertil Harding Highway, Stadium Junction, Bakau, The Gambia, West Africa

REQUEST FOR EXPRESSION OF INTEREST

Formulate a Standard Cybersecurity Coordination process for the NCSC and with other external critical stakeholders

Country: The Republic of The Gambia

Project Name: Digital Transformation for Africa / Western Africa Regional Digital Integration Program (DTfA/WARDIP SOP-1)

Project ID: P176932

Reference: WARDIP/C3.5.2/2025/CS/ICS001

Assignment Title: Formulate a Standard Cybersecurity Coordination process for the NCSC and with other external critical stakeholders

Duration of the assignment: Three (3) months

Date of Issued: 28th May 2025

Deadline of submission: 13th June 2025, 12:00pm (Gambian Time)

Selection Method: *INDIVIDUAL CONSULTANT SELECTION (IC)*

Background:

The Government of The Gambia has secured funding from the International Development Association (IDA), hereinafter referred to as 'the Bank,' under the Digital Transformation for Africa - Western Africa Regional Digital Integration Program (WARDIP) Series of Projects (SOP)-1, with an allocation of **USD 50 million**. The primary **goal** of DTfA/WARDIP-SOP1 is to **expand broadband access and usage while strengthening the foundation for Digital Financial Services (DFS) and selected digital public services, ultimately advancing the creation of a Single Digital Market in Western Africa**. This initiative will accelerate the achievement of national digital development objectives, while also aligning with regional digital transformation goals.

To ensure success, the project will focus on improving **national policies, regulations, and the implementation of strategic programs**. It will address **obstacles to cross-border connectivity, data flows, and digital services**, fostering a seamless and competitive digital ecosystem at both the national and regional levels. The expected outcome is a self-sustaining cycle of **economic growth, increased investment, innovation, job creation, and enhanced service delivery across both domains**.



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To achieve these objectives, the project will encompass three interconnected technical components, along with a Project Implementation and **Coordination Component** and a **Contingent Emergency Response Component (CERC)**, designed to address key constraints in developing a robust digital economy.

To support this initiative, DTfA/WARDIP, through MoCDE, seeks a qualified consultancy firm to develop a robust Operational Manual for the National Cyber Security Committee (NCSC).

Objectives of the Assignment

The primary objectives of this consultancy include:

- 1. Identification and Adoption of Best Practices**
- 2. Development of an Operational Framework**
- 3. Development of Standard Tools and Templates**
- 4. Capacity Building**

Scope of Work

- 1. Conduct interviews and focus group discussions with NCSC members, relevant government agencies, and other stakeholders (at least 35 stakeholders).**
- 2. Assessment of existing Policies and Instruments:**
- 3. Development of the Manual: Draft an operational manual that includes:**
 - Legal and Regulatory Framework**
 - Collaboration and Coordination:**
 - Classification and Clearance**
 - Cyber Threat Intelligence**
 - Cybersecurity Metrics and Reporting**
 - Budget and Resource Allocation**
 - Emerging Technologies**
 - Ethical Guidelines**
 - Monitoring and Evaluation:**

Training and Capacity Building:

- Develop training modules based on the manual's content and deliver 3 days training session for NCSC members. This will enable the NCSC members to implement the manual effectively and understand its importance.**
- The Consultant is expected to pay training allowances to all trainees and facilitators during the sessions.**



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Consultant Qualifications

The Consultant is required to have the following qualifications:

- Must have a master's degree in Cybersecurity, Information Security or related subject. Possession of a master's degree in any ICT/ Education/ would be an added advantage.
- Must have at least 10 years of professional experience in the related area such as Policy and strategy development of which at least 5 years of working experience in conducting a similar exercise in formulating policies, regulations, strategies, and legislations/bills related to Cybersecurity.
- 5 years Professional/work experience in the field of Cybersecurity would be an added advantage.
- Must have a strong background in Project Management with at least 5 years of managing a similar project.
- At least 5 years' experience in organizing and facilitating/leading training with different stakeholders in the areas of Policy development and implementation, strategies formulation and implementations, operational manual formulations and implementations.
- Possession of internationally recognized Professional Certifications such as (PMA, PMP, PRINCE2) would be an added advantage.
- Must have at least 5 years' experience in drafting policies and legislation/bills, in the ICTs related domain.
- At least 5 years' experience on global and regional landscapes on cybersecurity which includes current threats, challenges, and opportunities, regulatory frameworks, policies and strategies.

The attention of interested firms is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" (July 1st, 2016, revised in November 2017, August 2018, September 2023 and 2025) ("A Candidate will be selected in accordance with the *INDIVIDUAL CONSULTANT SELECTION(IC)* method set out in the Procurement Regulations.

Further information and the full TOR can be obtained from the email addresses below:

Expressions of interest together with relevant documents must be delivered in a written form or via email addresses below not later than 12:00pm 13th June 2025. Submissions should be in hard, or softcopy marked as expression of interest Formulate a Standard Cybersecurity Coordination process for the NCSC and with other external critical stakeholders.



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All interested firms are urged to send their expression of interest letters with attached documents to the following email addresses:

- Sent to the Project Coordinator: slowe@wardip.gm
- Attention to the Project Procurement Specialist: adanso@wardip.gm
- Cc: ps@mocde.gov.gm and sdrammeh@mocde.gov.gm

Physical Address of the Project:

Project Coordinator

Digital Transformation for Africa –

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Bertil Harding Highway, Stadium Junction, Bakau, The Gambia, West Africa.

Digital Address (Google Maps): F889+WWH

For: Project Coordinator